## POLICY AND PROCEDURES

The Rivers School Conservatory awards financial aid on the basis of need. Awards are contingent upon the thorough and prompt completion of the financial aid application process. Please note that failure to complete the following steps below can jeopardize a student's potential to receive financial aid.

Decisions are made by a standing committee comprising the Director of The Rivers School Conservatory, the Business Manager, Director of Finance & Operations (or his designee), and representatives of the faculty. To ensure equitable distribution of funds, all applicants must fill out the attached application **completely** and provide copies of the required supporting documents. Feel free to provide supplemental information for any sections that require special explanations. Incomplete or inaccurate applications will jeopardize accurate and adequate distribution of funds.

Complete the enclosed Financial Aid Request Form and send to:

The Rivers School Conservatory
Attn: Javier Caballero, Executive Director of Performing Arts
333 Winter Street
Weston, MA 02493

## **DECISION MAKING POLICY**

The Rivers School Conservatory Financial Aid Committee will make a decision provided all questions are answered completely. Financial Aid decisions are made only when we have a completed financial aid request form and a copy of your most recent 1040 form.

## STUDENT AND FAMILY EXPECTATIONS

We expect students awarded financial aid to understand their commitment to a music education and to value the investment their family and the school is making in them. All financial aid recipients will be asked to volunteer at special Conservatory programs, such as the Seminar on Contemporary Music, Chamber Music Workshops, or Holiday Pops.

## 1. STUDENT APPLICANT INFORMATION

A.	Student's name							
		Male □	Female □	Date of Bir	-th			
	Indicate the relationship of the parent(s) or guardian(s) listed in 2A and 2B to the student							
	marcate the relationship of t	☐ Father	Gardian(s) listed in ☐ Stepfa		Male Guardian			
			-		Female Guardian			
		☐ Mother	☐ Stepm	iother	Female Guardian			
	Student lives with (check all that apply)							
		☐ Father	☐ Stepfa	ther $\square$	Male Guardian			
		☐ Mother	☐ Stepm	nother $\square$	Female Guardian			
В.	Home address to which all correspondence will be mailed:  Address							
				_	Zip			
	•				-			
C.	List all classes in which the student will be enrolled. For private lessons, please include lesson length.							
2. PA	RENT, STEPPARENT, OR G	UARDIAN INFO	RMATION					
A.	Parent (1) Name							
	Home Address							
	Occupation/Employer							
	Preferred Phone		Email					
В.	Parent (2) Name							
	Home Address							
	Occupation/Employer							
	Preferred Phone		Email					
	Treferred Trione		Eman					
3. TA	X INFORMATION							
A.	The information on this form	m is from a tax ret	turn that is:	Completed	☐ Estimated			
В.	Income Tax Filing Status:	For two years	prior:	For previo	ous year:			
		☐ Single		☐ Single				
		☐ Married, jo	oint return	☐ Marrie	☐ Married, joint return			
		☐ Married, fi	ling separately	☐ Marrie	☐ Married, filing separately			
		☐ Head of ho	ousehold	☐ Head of household				
		☐ Do not file		☐ Do not	file			
C.	Did the student applicant(s)	file a federal tax 1	eturn for the previ	ious year?	☐ Yes	□ No		
D.		ax exemptions did you or will you claim for the previous year?						
E.	How many children, including the student applicant(s) are residing in your							
<b>.</b>	home and/or receiving support from you in the previous year?							
F.	How many children entered in item E will be attending full-time childcare,							
1.	-		=					
	tuition-charging preschools, schools, or colleges in the upcoming year?							

4.	PARENT'S ANNUAL INCOME AND EXPENSE	Last Year Filed	Current Year (est.)					
A.	<b>Total Taxable Income Before Deductions</b>							
	Salaries and wages - for parent, stepparent, guardian in 2A	<del></del>						
	Salaries and wages - for parent, stepparent, guardian in 2B	<del></del>						
	Dividend and/or interest income							
	Alimony received							
В.	Total Nontaxable Income							
	Child Support received for all children							
	Social Security benefits for entire family							
	Other nontaxable income							
C.	Total income (A + B)							
D.	IRS total itemized deductions from IRS Schedule A							
E.	Self-employment tax paid							
F.	Total medical/dental expenses (not reimbursed by insurance)							
	Total medical and dental insurance you paid							
G.	Unusual expenses							
H.	Total Expenses (add D through G)							
5.	ASSETS							
A.	Approximate appraised house value		<del></del>					
B.	Outstanding mortgage balance							
C.	Net home equity							
D.	Other real estate							
E.	Cash, savings and investments							
F.	Automobile(s)							
	1. Year Model 3. Yea	r Model						
	2. Year Model 4. Yea	r Model						
G.	How much did you pay for camps for the current year							
	How much do you plan to pay for camps for the year for which the student is applying							
H.	How much did you pay for vacations for the current year							
	How much do you plan to pay for vacations for the year for which the student is applying							
6.	How much are you willing to pay for music lessons from all s	ources (including gifts						
0.	from relatives, student earnings, etc.) for the year for which the	0.0						
7.	PARENT'S CERTIFICATION AND AUTHORIZATION							
	We declare that the information reported on this form, to the best of our knowledge							
	and belief, is true, correct, and complete.							
Signa	ature of Parent/Guardian in 2A		Date					
Signature of Parent/Guardian in 2B			Date					
- 0		<del></del>						