



2025 Faculty Professional Development Grant Proposal

1. Complete and email this form to Lindsey Robb (l.rob主@rivers.org) from your Rivers email account by 5:00 pm on Monday, September 30, 2024. Include brochures, flyers, etc as attachments.
2. Complete all parts of the application with clarity, depth, and attention to detail. The information that you submit in this application is integral to the committee's deliberation process.
3. The expectation is that a faculty member who receives a Faculty Professional Development Grant returns for at least three years following the funded program.

Work Information:

YOUR NAME:

DEPARTMENT(S):

HOW MANY YEARS HAVE YOU TAUGHT AT RIVERS?

INSTRUMENTS, ENSEMBLES, CLASSES, AND GRADE LEVELS YOU TEACH:

OTHER DUTIES/RESPONSIBILITIES:

Funding History:

Have you received professional development funding for a previous year?

Yes ___ No _____

If you answered "yes", please fill in the table below:

YEAR	AMOUNT	PROJECT

If you are unsure of the dates/amounts, reach out to Theresa Reddish (t.reddish@rivers.org) for assistance.

The Project Itself:

PROJECT DESCRIPTION: *Please describe the project fully, including details such as your itinerary, program details and schedules, the name and number of classes to be taken, etc. If you will be traveling, please describe your means of transportation including airline(s) and the auto rental company you plan to use, etc.*

BUDGET: Please submit a detailed budget. Applications submitted without specific and substantiated ticket prices, car rental fees, hotel fees, tuition fees or program costs, etc. cannot be considered. If traveling, obtain quotes. If tuition or program fees have not been announced, use last year's figure plus 15 percent. In general, the Committee cannot use estimates or generalizations. *(Please note that food and beverage costs are not covered by Faculty Development.)*

TOTAL AMOUNT REQUESTED: \$ _____

PLEASE DESCRIBE IN DETAIL HOW THIS PROJECT WILL BENEFIT YOU AND RIVERS SCHOOL CONSERVATORY:

How will this project enhance your personal growth? How will this project enhance your professional growth? How will this project benefit your teaching? How will these benefits manifest themselves for you as a member of the RSC community? The more specific and detailed you can be, the better your proposal reads.